



**COMMISSION  
AGENDA MEMORANDUM**

**Item No.** 11c

**BRIEFING ITEM**

**Date of Meeting** February 13, 2024

**DATE:** February 6, 2024

**TO:** Stephen P. Metruck, Executive Director  
Members of the Commission

**FROM:** LeeAnne Schirato, Commission Deputy Chief of Staff  
Erica Chung, Strategic Advisor  
Tyler Emsky, Strategic Advisor  
Vy Nguyen, Strategic Advisor  
Evan Ashe, Strategic Advisor

**SUBJECT: 2023 Committee Review and 2024 Committee Work Plans Briefing**

**EXECUTIVE SUMMARY**

The purpose of the briefing is to provide transparency to the progress made in executing the work of the Commission's standing committees, as outlined in the Resolution No. 3770 and its corresponding charters.

The briefing will share the committees' work plans for 2024 and review the work of the committees in 2023. The Commission established standing committees to function as policy development bodies or as intensive review boards to provide information, advice, and recommendations to inform commission policy development.

**ATTACHMENTS TO THIS BRIEFING**

- (1) Presentation slides

**PREVIOUS COMMISSION ACTIONS OR BRIEFINGS**

This report is provided annually.